

**Addams Elementary PTA**  
2222 W. Webster Rd, Royal Oak, MI 48073

**Meeting Agenda**  
**October 9, 2023**



President	Sarah Schwarz
VP Membership	Jennifer Livingston
Secretary	Liz Bayer
Treasurer	Stephanie Barkman
VP1 Communication	Gaspar Rubino
VP2 Communication	Cara Friend
VP1 Fundraising	Erin Kuznia
VP2 Fundraising	Sam Hiltunen
JEDI: 1	Jenny Kowalkowski
JEDI: 2	Jamie Schwartz
Members at Large: 1	Paige Bradley
Members at Large: 2	Alicia Hetu
<b>Contact Information: <a href="http://Addamspta.com">Addamspta.com</a></b>	

**Present:** Liz Bayer, Sarah Schwartz, Erin Kuznia, Alicia Hetu, Jenny Kowalkowski, Jen Livingston, Cara Friend, Sam Hiltunen, Stephanie Barkman, Gaspar Rubino, Jamie Schwartz, Tim Boyer, Jessica Gibbs, Sayoka Head, Jessica Cook, Diana Dyer, Tiana Geistler, Lyndsey Wolfe, Terran Bienieck, Ashley Ogonowksi, Kristin Smith, Danielle Doan, Beth Osikowicz, Maureen Bambrough, Jason Kohl, Amy Lewan, Jenese

**Start of Meeting:** Call to Order at 7:04

- o Confirm Quorum of members present: Confirmed by Liz Bayer

**Action Items:**

**School Board Liaison:** Michelle Cook: National School lunch week is October 9-13. This week highlights lunch workers and the importance of healthy school lunches. Royal Oak Schools has an app. October 18 is Future Fair at Royal Oak high school (meet with colleges, trade schools, etc). For October 12 we'll be exploring proclamations for indigenous, and also recognized hispanic heritage. They are interviewing for a new DEI coordinator. Parent teacher conferences will be in November.

**Principal's Report:** Tim Boyer: We'll be having two fire drills this month. We have data days starting this week. New initiative with book of the month. Discussed long range learning plan. First Eagle's Nest switch coming up on 10/25, with focus on zones of regulation. 12:15 dismissal for half day on October 31 with a parade which will be held towards the end of the day. Room parents and teachers can decide whether to organize a snack, PTA will not be providing doughnuts.

Teacher's Report: Kristin Smith: Preparing for conferences and end of marking period. November 10th will be report cards. Applications due for 4th and 5th graders interested in student senate with speeches on October 18. On late start day professional development focused on new social studies units, the next couple will be on math curriculum.

### **Officers Report:**

#### **President:**

- o Welcome
- o Happy 1st Anniversary Principal Boyer (October 14, 2022) here at Addams
- o Review: Empty Committee Chair Positions: We have found chairs for talent show and running club. Please reach out to Sarah if you are interested in joining a committee or learning how to chair one.
- o Room Parent's have compiled, and Jen L has completed the Room Parent meeting. Jen will be sharing tax exempt cards, favorite things list, meals they enjoyed, and things they'd like in the staff lounge.
- o

#### **Membership:**

- o Membership numbers: We are at 162

#### **Secretary:**

- o Meeting minutes from September 2023 Review and Approve. Kristin Smith made motion to approve, Jessica Gibbs and Jenese second, all approved.

#### **Treasurer:**

- o Review and Approve June 2022 Treasurer's Report
- o Review and Approve September 2023 Treasurer's Report.

#### **Communications:**

- o Monthly newsletter Released – October 2, 2023
- o Facebook: Addams Family – Cara -update. We'll be doing a poll of what information you prefer to see on our FB page.
- o Addamspta.com webpage- Update new information -Gasper.

#### **Fundraising:**

- o Fun Run: It's going well but we are hoping for more families to register and fundraise. We are starting to roll out incentives. We still have some volunteer opportunities to help with the Fun Run. Friday is hat/tiara day for first school wide incentive for reaching \$20,000 goal.
- o Time 1-3:10PM
  - Flyer & Schedule meeting

#### **JEDI:**

- o First Jedi meeting after regular PTA meeting tonight: discussion about goals for the year
- o First chill zone volunteer training will be October 16 at 7pm. It's something unique to our school and we are looking for more volunteers to learn how to run it!
- o First listening session will likely be held in November, where families can share their feedback on how they want to engage and connect with the PTA.

## **Members at Large:**

### **Committee Report:**

- o Filled Chair Positions: Running Club and Talent Show have been filled.
- o Reflections Program: The theme is "I'm hopeful because..." Categories such as visual art, photography, and dance. Entries are due on November 21. Turn physical pieces in to Mr. Woodward. Laurie will be sharing how to share digital pieces.
- o Room Parents: Halloween Parade but PTA will not provide Donuts this year. -Jen L
  - Will be responsible to clean/organize Indoor Recess Bins
- o Trunk or Treat Dance will be October 27 6-8
  - Flyer is out.
  - Sign up genius will be ready to take volunteers and for volunteers to decorate trunks. We already have people interested in trunks.
  - Monster Boxes will be placed in the parent Lobby -Collection of Candy. We will need a ton of candy!
  - We will be doing a pumpkin painting/carving contest
  - Halloween Costumes will be in Parent Lobby for Parents/Teachers to Donate/Grab -Anonymous
- o Lunch Buddy – Sarah (Summary). We are doing well with coverage. Sign-ups are available through December.
- o Beautification – Alicia and Lindsey Wolf. October 21 10-1 will be Fall clean up at Addams.
- o Pixie Shop: Date Picked: December 6, 2023 from 3:45-7pm- Jen L and Diana. Flyers will begin to be distributed along with looking for sign ups for interested vendors. Most items are \$5 and under for kids to shop for family/friends/self! There was also a wrapping station and snacks.
- o Kindergarten Welcome shirts will be distributed soon, along with shirts for new teachers/students/etc.

### **Old Business:**

- o PTA Signage needs (Kiss & GO) -Paige
- o Spirit Wear – Paige -1<sup>st</sup> Order Coming in and will be distributed soon
- o Lost and Found – Paige. Every month closet will be cleared out. Unclaimed items may be donated, open to suggestions on where to send unclaimed items.
- o Discuss: QR Codes for: Membership/Kroger/Box Tops?
- o Canva Account – If you need access – Contact - Jen L
- o Addams Logos – Access – Jen L
- o Organizing of Art Room – Request for shelves – Jen/Stephanie

- o Playground Equipment - Status
- o Addams PTA will not release member hub notification, instead use Principal Boyer's Weekly Newsletters, to reduce duplicate information.
  - o Please email Sarah Schwarz – information that needs to be included in Principal Boyer's Newsletter by Thursday Night.

**New Business:**

- o Stephanie will be forming a committee linked to safety at drop off/pickup.
- o Always feel free to share new ideas!!!

**Announcements: (get from updated agenda)**

- o 10/20/2023: Fun Run
- o 10/27/2023: Halloween Trunk or Treat Dance
- o 10/31/2023: ½ Day of School
- o The next PTA meeting will be held on Monday, November 13<sup>th</sup>, 2023 at 7pm. **In Person**  
**-Addams Media Center**

**Meeting Adjourned: At 8:09pm**